

**PURISSIMA HILLS WATER DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS**

**July 12, 2023 Minutes**

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** President Stone called the regular meeting to order at 6:30 p.m. at the District Office.  
  
Directors Present: President Stone, Directors Anand Ranganathan, Lucille Glassman, Steve Jordan, and Brian Holtz.  
  
Staff Present: Phil Witt, General Manager; Anthony Stoloski, Operations Manager; David S. Gehrig, Attorney, Hanson Bridgett; Samantha Vu, Office Manager/District Secretary; and Cory Burkett, Billing Clerk.
2. **COMMENTS FROM THE PUBLIC** None
3. **CONSENT CALENDAR** The Board wants to see the rate increase table included with the June 16<sup>th</sup> minutes. It was moved by Director Ranganathan, seconded by Director Glassman to approve the consent calendar. Motion approved unanimously – voice vote.
4. **WASTEFUL WATER USE ORDINANCE: DELETION OF REQUIREMENT FOR SEPARATE METERING** General Manager, Phil Witt explained why the District wants to keep the connection counts low. There was a Board discussion. Director Glassman and Director Jordan volunteered for the ad-hoc committee to help determine rates for fairness for submeters and tenants. It was moved by Director Ranganathan, seconded by Director Jordan to approve the new amended and restated ordinance. Motion approved unanimously – voice vote.
5. **SUPPLY COMMITTEE MEETING** General Manager, Phil Witt reported that a call took place with the City of Palo Alto. The City of Sunnyvale might be another option to look into, Director Jordan will follow up with this. The District will continue to determine where is a good location to drill for a well. The District will continue to monitor and measure Quarry Lake as stormwater is still trickling in.
6. **ENGINEER'S REPORT**
  - A. **DUVAL, ELENA, PADRE, SETON, JOSEFA WATER MAIN IMPROVEMENTS** Operations Manager, Anthony Stoloski reported that the contractors are finishing up some last punch-list items. This project will be brought back to the Board during the August meeting for acceptance.
  - B. **CHRISTOPHER LANE, GERTH LANE, LIDDICOAT DRIVE WATER MAIN IMPROVEMENTS** Operations Manager, Anthony Stoloski reported that the design is moving forward. The project is on budget and on schedule.
  - C. **MCCANN OPERATION CENTER DESIGN** Operations Manager, Anthony Stoloski reported that the project is close to 30% plans.
  - D. **CAPITAL IMPROVEMENT PROGRAM – WATER MAIN RATE OF RENEWAL** This item will be brought to the August Meeting.
7. **MANAGER'S REPORT** General Manager, Phil Witt reported that the District is waiting for Fiber to be plumbed. The District is waiting for a preconstruction meeting with the contractor

to run the conduit underground. The fiscal year 21-22 audit will be wrapping up. General Manager, Phil Witt is working with Dave Gehrig from Hanson Bridgett on the 360 review process to find a consultant.

#### **A. FIELD REPORT**

- ▶ On 6/16, the District started the process to put Elena Tank back in Service. It was back in service on 6/22.
- ▶ On 6/21, the District replaced a broken angle stop at 14215 Amherst. This was damaged by a landscaper.
- ▶ On 6/23, the District installed a new 2" backflow at 12640 Corte Madera.
- ▶ On 6/26, there was a leak on Arastradero Rd under HWY 280 on (zone 3) 8" DIP. The leak was a 1" size hole on the bottom of the pipe, possibly from corrosion.
- ▶ On 7/5, staff had a meeting with DIPRA regarding recent leaks on the ductile iron pipe in the District.
- ▶ On 7/6 and 7/10, the District had a power outage at Deer Creek and Elena Pump Station.
- ▶ Since meter accuracy testing that occurred last month, the District have replaced/repaired 4 meters.
- ▶ The District removed 4-5 fallen trees from Elena Tank site.

**B. CUSTOMER COMMUNICATIONS** District Secretary, Samantha Vu reported that there have been numerous calls from customers regarding leaks and they have all been very thankful for the effort of the District.

#### **8. DIRECTOR'S REPORT**

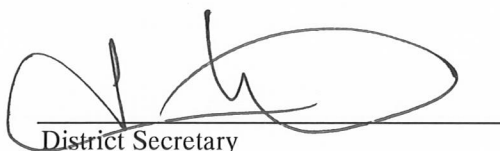
**A. BAWSCA, Valley Water, ACWA/JPIA and other agency topics**

**B. Director Comments**

#### **9. AGENDA ITEMS FOR AUGUST 9, 2023**

- ▶ Acceptance of Duval, Elena, Padre, Seton and Josefa Water Main Improvements Project
- ▶ FY 21-22 Audit Report
- ▶ Wells
- ▶ Mid-term Review

**10. ADJOURNMENT** It was moved by Director Jordan, seconded by Director Ranganathan to adjourn at 8:00 p.m.



District Secretary

Approved:

A handwritten signature in dark ink, consisting of a series of loops and a long horizontal stroke.

Board President